

December 11, 2025

MINUTES OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BARRIER VALLEY NO. 397 HELD AT THE MUNICIPAL OFFICE (100 MAIN STREET, ARCHERWILL SK) ON THURSDAY, DECEMBER 11, 2025 COMMENCING AT 9:00 AM

PRESENT: REEVE Wayne Black, COUNCILLORS: Lyle Bakken- Division 1, Marlene Carlson – Division 2, Kent Knudson – Division 3, Richard Bussell – Division 4, Doreen Seilstad – Division 5, Dwayne Sharpen – Division 6 , Donald Reed – Division 7 and; ADMINISTRATOR: Glenda Smith and INTERN – Shynese Carlson

DELEGATION:

10:30 AM – NE Dust Control -presentation on dust control

218/25

MINUTES

KNUDSON: That the minutes of the regular meeting of council held in the municipal office in Archerwill on Thursday, November 13, 2025, be approved as circulated.

CARRIED.

219/25

STATEMENT OF FINANCIAL ACTIVITY And BANK RECONCILIATIONS

CARLSON: That the Statement of Financial Activity and the Bank Reconciliations for the month of November 2025 be accepted as presented.

CARRIED.

220/25

ACCOUNTS:

SHARPEN: That the accounts, as listed and attached to, and forming part of these minutes, in amount of \$85,566.44 covered by cheque numbers 13142 - 13183 inclusive, and online release numbers 2025-0057 – 2025-0059, and auto withdrawals 2025-0120 – 2025-0134 inclusive, Payroll 589-596 be approved for payment. **CARRIED.**

221/25

SARM LIABILITY INSURANCE

CARLSON – that the municipality purchases excess liability insurance from SARM in the amount of seven million; so that the municipality has 10 million in coverage.

CARRIED.

222/25

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INFORMATION TECHNOLOGY STANDARD

SHARPEN: that the municipality purchases information technology standard services from Munisoft to protect our computer systems from hackers.

CARRIED.

223/25

ROAD HAUL AGREEMENT

REED: that the Administrator and Reeve or Deputy Reeve be authorized to authenticate Road Haul Maintenance Agreement 10/25 with RM of Lakeside No. 338.

CARRIED.

224/25

ROAD HAUL AGREEMENT

SEILSTAD: that the Administrator and Reeve or Deputy Reeve be authorized to authenticate Road Haul Maintenance Agreement 11/25 and 1/26 with RM of Lakeview 337.

CARRIED.

225/25

ROAD HAUL AGREEMENT

KNUDSON: that the Administrator and Reeve or Deputy Reeve be authorized to authenticate Road Haul Maintenance Agreement 12/25 and 2/26 with RM of Ponass Lake No. 367.

CARRIED.

226/25

ROAD HAUL AGREEMENT

BAKKEN: that the Administrator and Reeve or Deputy Reeve be authorized to authenticate Road Haul Maintenance Agreement 3/26 with Folden Trucking Ltd.

CARRIED.

227/25

GRAVELLING HAULING

KNUDSON: that we enter into an agreement with Chupa Excavating & Trucking for our gravel hauling and spreading requirements for the municipality as attached agreement.

CARRIED.

228/25

BOARD OF REVISION

CARLSON – that the municipality appoints Western Consulting for our Board of Revision for 2026.

CARRIED.

229/25

BUILDING OFFICIAL AND BYLAW OFFICER

SHARPEN: That Chris Letendre be appointed as our Building Official and Bylaw Officer for the municipality for the year 2026.

CARRIED.

230/25

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RESERVES

SEILSTAD: that we transfer the lagoon reserves of \$79,827.41 into the Bridge reserves since the lagoon project is complete and that we transfer 55,000 of the reserves from Landfill since that project is complete too. **CARRIED.**

231/25

CUSTOM WORK RM OF KELVINGTON

SEILSTAD: that the municipality continues to maintain the one mile of road E 25 40 13 W2 for the RM of Kelvington at our 2026 Custom Rates for Non-ratepayer. **CARRIED.**

232/25

DECLARATION OF ELIGIBILITY – MUNICIPAL REVENUE SHARING

CARLSON: THAT the Council of the RM of Barrier Valley No. 397 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

THAT we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED.

233/25

FORD F250 TRUCK

SEILSTAD: That we have Carter Jones check the Ford F250 truck over and repair the minor deficiencies.

CARRIED.

234/25

SASK ALERT

REED: that both the Administrator and Intern and the Village of Archerwill Administrator take the Sask Alert training; so that either Administrator will be able to send out alerts for both the RM and the Village.

235/25

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ROOM RENTAL FOR SASKATCHEWAN HEALTH AUTHORITY - TISDALE

CARLSON: that the municipality enters in an agreement for the Saskatchewan Health Authority – Tisdale to rent a room in the municipal office on a casual basis.

CARRIED.

236/25

ARCHERWILL PUBLIC LIBRARY SANTA DAY

BUSSELL: that the municipality donates fifty dollars towards the Archerwill public Library Santa Day.

CARRIED.

237/25

NOTICE OF PLANNED PROCUREMENT

SHARPEN: that the RM of Barrier Valley No. 397 intends to participate in one or more procurements offered through the Saskatchewan Association of Rural Municipalities (SARM), between January – December 2026.

CARRIED.

238/25

SASK POWER NE 24 40 13 W2

REED: that the municipality authorizes Sask power to bore through the road at NE 24 40 13 W2.

CARRIED.

239/25

BRUSHING POLICY

SHARPEN: that the RM of Barrier Valley approve policy 2025-003 the Brushing Policy as presented.

CARRIED.

240/25

DEPUTY REEVE

KNUDSON: That councilor Marlene Carlson be appointed as Deputy Reeve until November 2026.

241/25

OVERWEIGHT PERMITS

CARLSON: That Reeve Wayne Black be authorized to issue any overweight permits that may be required in specific circumstances.

CARRIED.

242/25

ROAD BAN COMMITTEE

REED: That the road ban committee for 2026 be councilors Marlene Carlson and Dwayne Sharpen.

CARRIED.

243/25

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FIRE WARDENS

SHARPEN: That the fire wardens for this municipality for the year 2026 be each councilor for their own division.

CARRIED.

244/25

FIRE CHIEF & FIRE FIGHTERS

BUSSELL: that Steven Christianson be the Fire Chief for 2026, Tye Hagenes – Deputy Chief and Volunteer Fire Fighters: Jeremy Beuermann, Brad, Kelly, Chelsey Christianson, Jody Hagenes, Michael Kohlen, Marlene Lozinski, Duwayne Lupien, Greg Maslin, Reagen McDermid, Warren Patterson, Zanthany Olson, Louise Schweitzer and Dale Wilson.

CARRIED.

245/25

SAFETY COMMITTEE

BAKKEN: that councilors Marlene Carlson, Doreen Seilstad and Rick Bussell be the Safety Committee of the municipality for 2026.

CARRIED.

246/25

FIRE PROTECTION SERVICES

KNUDSON: That the representatives for this municipality on the Archerwill Fire Protection Committee be Don Reed and Marlene Carlson.

CARRIED.

247/25

PEST CONTROL OFFICER

SEILSTAD: that Richard Bussell be the Pest Control Officer for 2026.

CARRIED.

248/25

FINANCIAL COMMITTEE

CARLSON: The council as a whole be the financial committee for this municipality for 2026.

CARRIED.

249/25

NOXIOUS WEED INSPECTOR

SHARPEN: That Rick Bussell be the noxious weed inspector for the municipality for 2026.

CARRIED.

250/25

PUBLIC WORKS COMMITTEE

REED: That the council as a whole be the public works committee for this municipality for 2026.

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CARRIED.

251/25

POUND KEEPER

BUSSELL: That Lonnie Bulmer, SE 06-42-14-W2 be appointed as pound keeper for this municipality for 2026.

CARRIED.

252/25

ANIMAL PROTECTION ACT

BAKKEN: That the Administrator be appointed as overseer of the Animal Protection Act for 2026, and that pound keeper Lonnie Bulmer will act as alternate overseer of the Animal Protection Act in her absence.

CARRIED.

253/25

WAPITI REGIONAL LIBRARY

KNUDSON: That Marlene Carlson be appointed to represent this municipality on the Wapiti Regional Library Board in 2026 and Kellie Maslin And Linda Connaroe appointed to the Local Wapiti Archerwill Library Board.

CARRIED.

254/25

TISDALE AND WADENA EMERGENCY MEASURES ORGRANIZATION

SEILSTAD: That Don Reed be appointed to represent this municipality for 2026 on the Tisdale and Wadena Emergency Measures Organization.

CARRIED.

255/25

CEMETERY RECORD KEEPERS

CARLSON: That the following people be appointed to ensure the cemetery records are maintained for 2026:

Barrier Cemetery –Roger Wallin
Algrove Cemetery – Linda Wilson
Lakeside Cemetery – RM
McKague Cemetery – Linda Higgins
Dahlton Cemetery – John Wilson
East Dahlton – Lorne Pederson

CARRIED.

256/25

MCKAGUE RECREATION BOARD

SHARPEN: That Kent Knudson be appointed to represent this municipality for 2026 on the McKague Recreation Board.

CARRIED.

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257/25

TISDALE HEALTH CARE TRUST ACCOUNT

REED: That Doreen Seilstad be appointed to represent this municipality for 2026 on the Tisdale Union Hospital Trust Account Committee.

CARRIED.

258/25

ROSE VALLEY HEALTH CARE TRUST ACCOUNT

BUSSELL: that Marlene Carlson be appointed to represent this municipality for 2026 on the Rose Valley Health Care Trust Account.

CARRIED.

259/25

ONLINE AUTHORIZATIONS

BAKKEN: that the municipality authorizes Councillor Marlene Carlson to be the second signatory for online Memberdirect Payment System and CAFT.

CARRIED.

260/25

CEMETERY RECORD KEEPER AND CARE TAKER

KNUDSON: That each cemetery be paid \$100.00 each per annum for record keeping, and \$280.00 per annum for grass cutting.

CARRIED.

261/25

ARCHGROVE C & D ARREARS

SEILSTAD: That the outstanding Archgrove Conservation and Development arrears of taxes be remitted to the Archgrove Conservation and Development Board at year end.

CARRIED.

262/25

YEAR END ACCOUNTS

SHARPEN: that the Reeve or Deputy Reeve and Administrator be authorized to pay all 2025 accounts as due at year end.

CARRIED.

263/25

EMPLOYEE BONUS

CARLSON: That employees of the municipality be given a \$100.00 gift card at year end and \$50.00 gift card to Tyrell Newberry, Garry Schweitzer, Ted Hanson, Jan Scott and Rick Bussell.

CARRIED.

264/25

December 11, 2025

CLOSED SESSION

KNUDSON: that this meeting be closed to the public for the discussion of Employee salary negotiations at 1:38 PM, with Administrator Glenda Smith and Intern Shynese Carlson leaving the meeting.

CARRIED.

265/25

OPEN MEETING

BUSSELL: that the meeting reopens to the public at 2:26 pm.

CARRIED.

Recommendations to Council from Closed Meeting:

266/25

SOUTH GRADER OPERATOR

SEILSTAD: That Raymond Tremblay be designated south grader operator for the municipality, and be paid a salary of \$72,000.00, plus health, dental benefits and disability benefits for 2026.

CARRIED.

267/25

NORTH GRADER OPERATOR

SEILSTAD: That Richard Fedirko be designated north grader operator for the municipality, and be paid a salary of \$72,000.00, plus health, dental benefits and disability benefits for 2026.

CARRIED.

268/25

ADMINISTRATOR WAGES

SEILSTAD: that Administrator Glenda Smith be paid a salary of \$79,600.00 for 2026, plus health, dental and disability benefits.

CARRIED.

Councilor Rick Bussell left the council chambers due to conflict in wage for Pest Control at 2:31 pm

269/25

PEST CONTROL OFFICER

SEILSTAD: that Richard Bussell be appointed at Pest Control Officer for this municipality for 2026, and be paid at a rate of twenty-five dollars (\$25.00) per hour and mileage rate will be set at the January 2026 meeting.

CARRIED.

Councilor Bussell returned at 2:33 pm

270/25

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MOWER OPERATOR

SEILSTAD: That Tyrell Newberry be designated as mower operator for this municipality, and be paid at a rate of thirty-one dollars (\$31.00) per hour for 2026 plus health, dental and disability benefits.

CARRIED.

271/25

WASTE DISPOSAL GROUND OPERATOR

SEILSTAD: that we pay the landfill operator at a rate of twenty- one dollars and seventy-five cents an hour (\$22.50/hr) for 2025, and additional twenty dollars (starting in January 2026) per Saturday starting during the winter months November to March.

CARRIED.

272/25

WAGES SPARE GRADER OPERATOR

SEILSTAD: That Garry Schweitzer be designated as spare grader operator for this municipality, and be paid at a rate of thirty dollars (\$32.00) per hour for 2026.

CARRIED.

273/25

WAGES CASUAL EMPLOYEE

SEILSTAD: that Ted Hanson be designated as the casual employee for this municipality, and be paid a rate of thirty dollars (\$31.00) per hour for 2026.

CARRIED.

274/25

HOLIDAYS RAY TREMBLAY

BAKKEN: that Ray Tremblay be granted holidays Dec 30, 31st and January 2nd. (will be off from Dec 25 – Jan 4th) clarify if a storm happens during this period that he has said if it storms he is available to come in.

CARRIED.

275/25

2026 REGULAR MEETING SCHEDULE

SHARPEN: that is noted, per the Administrator's advisory, the next Regular Meeting is January 8,2026, and the annual schedule is as follows: February 12,2026, March 12,2026 (will be changed due to SARM), April 9,2026, May 14,2026, June 11,2026, July 9,2026, August 13,2026, September 10,2026, October 8,2026, November 12,2026 and December 10,2026 as per our Council Procedure Bylaw.

CARRIED.

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276/25

CORRESPONDANCE:

REED: That the following correspondence be accepted as presented and filed

- SMHI – claims for our municipality for 2025
- SARM – Huntress – security awareness training
- NE SPCA – Pound Services
- Shelterbelt – Subsidized Tree Program
- NEAPTC – minutes from last meeting

CARRIED.

277/25

ADJOURN

SEILSTAD: That this meeting adjourns at 3:00 PM. and next meeting January 8, 2026

CARRIED.

Presented to council this ____ day of January, 2026.

REEVE

ADMINISTRATOR