

December 9,2021

**MINUTES OF THE REGULAR MEETING OF COUNCIL
MEETING OF THE RURAL MUNICIPALITY OF BARRIER
VALLEY NO. 397 HELD AT THE MUNICIPAL OFFICE IN
ARCHERWILL ON THURSDAY, DECEMBER 9, 2021,
COMMENCING AT 9:00 AM**

Public Disclosures was signed and submitted to the Administrator by Councilor Lyle Bakken on November 16, 2021.

PRESENT: REEVE Wayne Black, **COUNCILLORS:** Lyle Bakken – DIVISION 1, Marlene Carlson – Division 2, Kent Knudson – DIVISION 3, Dennis Brown – DIVISION 4, Doreen Seilstad – DIVISION 5, Dwayne Sharpen – DIVISION 6, Donald Reed – DIVISION 7. **ADMINISTRATOR:** Glenda Smith.

DELEGATION:

10:30 am James Lewis – Wood (Asset Management Plan)

241/21

MINUTES

SEILSTAD: That the minutes of the regular meeting of council held in the municipal office in Archerwill on Thursday November 10, 2021 be approved as circulated.

CARRIED.

242/21

STATEMENT OF FINANCIAL ACTIVITY

SHARPEN: That the Statement of Financial Activity for the month of November 2021 be accepted as presented.

CARRIED.

Councillor Rick Bussell left the meeting at 9:20 am

243/21

ACCOUNTS:

CARLSON: That the accounts, as listed and attached to, and forming part of these minutes, in amount of \$114,981.37, covered by cheque numbers 11091 - 11152 inclusive, and manual release numbers, 1104-1109, 1201-1202 inclusive, Payroll 277 – 282, be approved for payment.

CARRIED.

Councillor Rick Bussell returned to the meeting at 9:30 am



244/21

DECLARATION OF ELIGIBILITY – MUNICIPAL REVENUE SHARING

REED: THAT the Council of the RM of Barrier Valley No. 397 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

THAT we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED.

245/21

BYLAW 5-2021 FIRST READING

SEILSTAD: That bylaw 5-2021, a bylaw to license the excavation of gravel from gravel pits be read a first time.

CARRIED.

246/21

BYLAW 5 - 2021 SECOND READING

KNUDSON: That bylaw 5 - 2021, a bylaw to license the excavation of gravel from gravel pits be read a second time.

CARRIED.

247/21

BYLAW 5 - 2021 THREE READINGS

BAKKEN: that Bylaw 5 - 2021, a bylaw to license the excavation of gravel from gravel pits to be read three readings at this December meeting.

CARRIED UNANIMOUSLY

248/21

BYLAW 5 - 2021 THIRD READING

BUSSELL: That bylaw 5 - 2021, a bylaw to license the excavation of gravel from gravel pits be read a third time.

CARRIED



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249/21

BUILDING PERMIT 9/21

KNUDSON: that we acknowledge that the Administrator issued Building Permit 9-2021 for Parcel A Plan 101768452 Ext 5.

CARRIED.

250/21

DEVELOPMENT PERMIT

KNUDSON: that we acknowledge that the Administrator issued a Development Permit for NW 13 40 15 W2.

CARRIED.

251/21

SE/SW 20-40-13-W2 UNREGISTERED ROAD

SHARPEN: That the municipality proceeds to acquire property off each quarter (SE/SW 20-40-13 - W2) at a rate of twelve hundred dollars (\$1200.00) per acre and advance five thousand dollars until legal survey is complete then the balance will be paid.

CARRIED.

252/21

GRADER

REED: that the Reeve and Administrator finalize the negotiations with Brandt on the purchase of a 2022 772G 6x6 grader.

CARRIED.

253/21

CLOSED SESSION

KNUDSON: that this meeting be closed to the public for the discussion of Employee salary negotiations at 12:38 PM, with Administrator Glenda Smith leaving the meeting.

CARRIED.

254/21

OPEN MEETING

SEILSTAD: that the meeting reopens to the public at 1:23 pm.

CARRIED.

255/21

SOUTH GRADER OPERATOR

CARLSON: That Raymond Tremblay be designated south grader operator for the municipality, and be paid a salary of \$59,856.00, plus health, dental benefits and disability benefits for 2022.

CARRIED.



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256/21

NORTH GRADER OPERATOR

BUSSELL: That Richard Fedirko be designated north grader operator for the municipality, and be paid a salary of \$59,856.00, plus health, dental benefits and disability benefits for 2022.

CARRIED.

257/21

ADMINSTRATOR WAGES

BLACK: That Administrator Glenda Smith be paid a salary of \$65,274.00 for 2022, plus health, dental and disability benefits.

CARRIED.

258/21

MOWER OPERATOR

BAKKEN: That Ted Hanson be designated as mower operator for this municipality, and be paid at a rate of twenty five dollars and eighty cents (\$25.80) per hour for 2022 plus health, dental and disability benefits.

CARRIED.

Councillor Rick Bussell left the meeting at 1:32PM

259/21

PEST CONTROL OFFICER

SEILSTAD: That Richard Bussell be appointed at Pest Control Officer for this municipality for 2022 and be paid at a rate of twenty dollars and sixty-four cents (\$20.64) per hour and mileage rate will be set at the January 2022 meeting.

CARRIED.

Councillor Rick Bussell returned to the meeting at 1:37 pm

260/21

WASTE DISPOSAL GROUND OPERATOR

SHARPEN: that we pay the landfill operator at a rate of eighteen dollars and fifty-eight cents an hour (\$18.58/hr) and additional ten dollars per Saturday starting during the winter months November to March.

CARRIED.



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261/21

AGREEMENT FOR SERVICES WITH WOOD FOR LAGOON PROJECT

REED: that the Reeve and Administrator be authorized to authenticate the agreement for services with Wood Environment & Infrastructure.

CARRIED.

262/21

ROAD HAUL AGREEMENT

SEILSTAD: that the Administrator and Reeve or Deputy Reeve be authorized to authenticate Road Haul Maintenance Agreement 20/21 and 2/22 with Langenburg Redi Mix.

CARRIED.

263/21

ROAD HAUL AGREEMENT

CARLSON: that the Administrator and Reeve or Deputy Reeve be authorized to authenticate Road Haul Maintenance Agreement 21/21 with RM of Lakeside No. 338.

CARRIED.

264/21

ROAD HAUL AGREEMENT

BAKKEN: that the Administrator and Reeve or Deputy Reeve be authorized to authenticate Road Haul Maintenance Agreement 3/22 with RM of Ponass Lake No. 367.

CARRIED.

265/21

SASK POWER UPGRADE MCKAGUE REBUILD

BUSSELL: that the municipality agrees with Sask Power using the current road allowance for the McKague Rebuild as outlined on Sask Power Project File Number 20320481.

CARRIED.

266/21

SASK POWER UPGRADE NE 10 41 14 W2

CARLSON: that the municipality agrees with Sask Power using the current road allowance for the new single phase as outlined on Sask Power Project File Number 20346472 at NE 10 41 14 W2.

CARRIED.

267/21

ASSET MANAGEMENT PLAN

BLACK: that we acknowledge that the council reviewed the asset management plan with Wood Environment & Infrastructure with some minor changes noted.

CARRIED.



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268/21

CONFIRMATION OF ENGAGEMENT FOR AUDIT

SEILSTAD: That Reeve Wayne Black is authorized to ratify the confirmation of engagement of Ingram & Yeadon Accountants to conduct the audit of the RM of Barrier Valley No. 397 2021 Financial Statements per the terms as outlined in the engagement letter as reviewed by Council.

CARRIED.

269/21

BOARD OF REVISION

CARLSON: That Nor-Sask Board Services be appointed as our Board of Revision for 2022 with the following being appointed to our Board of Revision: Timothy P Furlong, Glen Neuert, Kirby Fesser, Sabrina Saccucci and Michael Ligtermoet as Secretary.

CARRIED.

270/21

DEALING WITH DIFFICULT CONVERSATION WORKSHOP

BUSSELL: that the Administrator attend the workshop on Dealing with Difficult Conversation workshop at Tisdale SK on February 17, 2022 with the municipality paying the one-hundred-and-fifty-dollar registration fee and that the office will be closed this day.

CARRIED.

271/21

PARCEL A PLAN 101768621 EXT 18

REED: that the municipality sends an offer to purchase Parcel A Plan 101768621 Ext 18 at fifty thousand dollars (\$50,000.00) in reply to the note dated November 25, 2021 from the owner of said Parcel.

CARRIED.

272/21

MUNICIPAL RESERVE

REED: that the municipality outlines to the developer of Parcel B Plan 101960940 that the Municipal reserve outlined on plan dated March 4th, 2021 with MR 2 located right beside the walkway is the one council has agreed to.

CARRIED.

273/21

CEMETERIES

BAKKEN: That the municipality gives each record keeper of the cemeteries located in the municipality one hundred dollars (\$100.00) each and that the municipality gives each cemetery located in the municipality two hundred and eighty dollars (\$280.00) towards grass cutting.

CARRIED.



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274/21

ARCHGROVE C & D

SHARPEN: That the municipality pays out the outstanding balance of the Archgrove levy at December 31, 2021 to Archgrove C & D.

CARRIED.

275/21

YEAR END ACCOUNTS

BUSSELL: that the Reeve or Deputy Reeve and Administrator be authorized to pay all 2021 accounts as due at year end.

CARRIED.

276/21

EMPLOYEE BONUS

KNUDSON: That employees Glenda Smith, Ray Tremblay, Richard Fedirko, Ted Hanson, Jan Scott, Garry Schweitzer and Richard Bussell be given a one hundred dollars (\$100.00) Co-op gift card at year end for mileage incurred during the year.

CARRIED.

277/21

WAGES CASUAL EMPLOYEE

SHARPEN: That Garry Schweitzer be designated as casual employee for this municipality, and be paid at a rate of twenty-seven dollars (\$27.00) per hour for 2022

CARRIED.

278/21

FIRE PROTECTION AGREEMENT

CARLSON: that the municipality agrees with the proposed Fire Protection Agreement for 2022 – 2023; with the adding of the RM name to the existing and future equipment for Fire Protection.

CARRIED.

279/21

BARRIER PLAYGROUND

REED: that the municipality puts five thousand dollars (\$5,000.00) towards the Barrier Playground project.

CARRIED.

A handwritten signature in black ink, appearing to be 'L. S. G.', located in the bottom right corner of the page.

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280/21

2022 REGULAR MEETING SCHEDULE

KNUDSON: that is noted, per the Administrator's advisory, the next Regular Meeting is January 13,2022, and the annual schedule is as follows: February 10,2022, March 10,2022, April 14,2022, May 12,2022, June 9,2022, July 14,2022, August 11,2022, September 8,2022, October 13,2022, November 10,2022 and December 8,2022 as per our Council Procedure Bylaw.

CARRIED.

281/21

CORRESPONDANCE:

KNUDSON: That the correspondence, as listed and attached to and forming part of these minutes, having been copied and distributed, now be filed.

CARRIED.

282/21

ADJOURN

SHARPEN: That this meeting adjourns at 3:53 pm and the next meeting will be January 13, 2022.

CARRIED.

Presented to council this 13 day of January, 2022.


REEVE


ADMINISTRATOR

CORRESPONDENCE AS COPIED AND DISTRIBUTED TO COUNCIL December 9, 2021.

- Ministry of Government Relations
- Tisdale RCMP
- SMHI
- John Deere
- GravelLock