

January 14, 2021

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF  
THE RURAL MUNICIPALITY OF BARRIER VALLEY NO. 397  
HELD AT THE ARCHERWILL CENTENNIAL HALL IN  
ARCHERWILL ON THURSDAY JANUARY 14, 2021,  
COMMENCING AT 9:00 AM**

**PRESENT:** REEVE Wayne Black, **COUNCILLORS:** Lyle Bakken- Division 1, Kent Knudson – Division 3, Dennis Brown – Division 4, Doreen Seilstad – Division 5, Dwayne Sharpen – Division 6 and Don Reed – Division 7.  
**ADMINISTRATOR:** Glenda Smith.

**ASBENT:** Marlene Carlson – Division 2

**01/21**

**FIDELITY BOND**

**REED:** That record be made of the Administrator duly presenting to the Council the fidelity bond under the Saskatchewan Association of Rural Municipalities fidelity bond self-insurance plan.

**CARRIED.**

**02/21**

**MINUTES**

**SEILSTAD:** That the minutes of the regular meeting of council held in the municipal office in Archerwill on Thursday, December 10, 2020, be approved as circulated.

**CARRIED.**

**03/21**

**STATEMENT OF FINANCIAL ACTIVITY**

**BROWN:** That the Statement of Financial Activity for the month of December, 2020 be accepted as presented.

**CARRIED.**

**04/21**

**ACCOUNTS:**

**KUNDSON:** That the accounts, as listed and attached to, and forming part of these minutes, in amount of \$110,709.84, covered by cheque numbers 10674 - 10714 inclusive, and manual release numbers 1203-1208, 101-103 inclusive and Payroll 211 - 216, be approved for payment.

**CARRIED.**



January 14, 2021

**05/21**

**2020 RESERVES**

**SHARPEN:** that the following reserve transfers for the year 2020 are approved as established by the Administrator:

1. Transfer to Reserve – 310-100-200 Municipal reserve \$1550.00 – public reserve lease
2. Transfer to Reserves – 310-100-350 MEEP \$15,760.19
3. Transfer to Reserves – 310-100-550 Previously CP Land change to Lagoon Land \$70,000.00
4. Transfer to Reserves - 310-100-650 Safe Restart \$16,796.59
5. Transfer to Reserves – 310-100-850 Development Levies \$2750.00

**CARRIED.**

**06/20**

**LAND APPRAISAL**

**REED:** that the municipality obtains the services of Precision Appraisal to appraise Parcel Number 153718443.

**CARRIED.**

**07/21**

**DECLARATION OF ELIGIBILITY – MUNICIPAL REVENUE SHARING**

**BROWN:** THAT the Council of the RM of Barrier Valley No. 397 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

THAT we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

**CARRIED.**



January 14, 2021

**08/21**

**SASK POWER EMERGENCY SERVICES GRANT**

**KNUDSON:** that municipality applies on behalf of the Archerwill Fire Department for the Sask Power Emergency Grant in the amount of four thousand nine hundred and five dollars to purchase two fire suits and signs for traffic control.

**CARRIED.**

**09/21**

**MUNISOFT COMMUNITY GRANT**

**KNUDSON:** That the municipality applies for the Munisoft Community Grant in the amount of two thousand dollars.

**CARRIED.**

**10/21**

**CALL2RECYCLE**

**BROWN:** that municipality applies to Call2Recycle program to be a drop off for used household batteries.

**CARRIED.**

**11/21**

**ROAD HAUL AGREEMENT**

**BROWN:** that the Administrator and Reeve or Deputy Reeve be authorized to authenticate Road Haul Maintenance Agreement 1/21 with Get r Done Logging.

**CARRIED.**

**12/21**

**ROAD HAUL AGREEMENT**

**BROWN:** that the Administrator and Reeve or Deputy Reeve be authorized to authenticate Road Haul Maintenance Agreement 2/21 with RM of Willow Creek No. 458.

**CARRIED.**

**13/21**

**2021 APPOINTMENT OF PEST CONTROL OFFICER FOR THE PURPOSE OF CLUBROOT SURVEY**

**BROWN:** As part of the 2021 clubroot survey being conducted in regions of Saskatchewan by the Ministry of Agriculture, please be advised that the RM of Barrier Valley #397 appoints the following Plant Health Officers as Pest Control Officers for 2021: Katey Makohoniuk, Joanne Kwasnicki, Betty Johnson, Lynne Roszell, Chelsea Neuberger and Colleen Fennig.

**CARRIED.**

A handwritten signature in black ink, appearing to be 'M. J. D.', located in the bottom right corner of the page.

January 14, 2021

**14/21**

**WEBINARS**

**BROWN:** that the Administrator signs up for the Free Webinars on Pest Control, Weed Control and LAFOLIP. **CARRIED.**

**15/21**

**RESPONSIBILITY FOR HIRING SUSPENSION AND DISMISSAL OF EMPLOYEES**

**BROWN:** Whereas, pursuant to *The Municipalities Act 111 (3)* the administrator is responsible for the hiring, suspension and dismissal of all employees of the municipality, unless otherwise provided by council: That Council, acting as a whole, is solely responsible for the hiring, suspension and dismissal of all employees of the RM of Barrier Valley No. 397.

**CARRIED.**

**16/21**

**NORTH EAST TRANSPORTATION PLANNING COMMITTEE**

**BROWN:** that the municipality renews its membership in the North East Transportation Planning Committee for the 2021 year at the rate of one hundred dollars (\$110.00).

**CARRIED.**

**17/21**

**HUDSON BAY ROUTE ASSOCIATION**

**SHARPEN:** that the municipality pays a membership fee of three hundred dollars (\$300.00) to the Hudson Bay Route Association for the 2020 year.

**CARRIED.**

**18/21**

**SIGNING AUTHORITY**

**KNUDSON:** That the Administrator and the Reeve or Deputy Reeve be the signing authorities for the municipality for 2021.

**CARRIED.**

**19/21**

**CUSTOM WORK RATES**

**BROWN:** That the custom work rates for 2021 be set as follows:

One Hundred Dollars (\$100.00) per hour for ratepayers and One Hundred and Forty Dollars (\$140.00) per hour for non-ratepayers with a minimum charge of Twenty-five Dollars (\$25.00) for any custom work that is fifteen minutes or less. That the rate for the tractor and mower be One hundred Dollars (\$100.00) per hour and the rate for the dust control be thirty-five dollars/bag applied Dollars (\$35.00) for ratepayers and Forty Dollars per bag applied for non-ratepayers (\$40.00/bag). That the rate for laser transit is twenty-five an hour (\$25.00/hr) plus mileage of employee operating it. That any accounts remaining outstanding after December 31, 2021 will be added to the ratepayer's taxes. **CARRIED.**

**20/21**

**COUNCIL RENUMERATION**

**REED** That the remuneration for the councillors and reeve be set at One Hundred and Seventy-Five Dollars (\$175.00) per full day, one hundred dollars (\$100.00) per half day for meetings, supervisions or other entrusted or delegated municipal business as set out in the Municipalities Act, as well as reimbursement for meals at cost.

**CARRIED.**

**21/21**

**MILEAGE RATE**

**REED:** That the meeting mileage for the Reeve and councilors be set at \$.50 per kilometer and \$.80 per mile for every mile necessarily travelled for meetings. Supervision or other entrusted or delegated municipal business as set out in Section 82 of the Municipalities Act.

**CARRIED.**

**22/21**

**CROWN LAND ARREARS**

**SHARPEN:** That we advise Saskatchewan Agriculture and Food of any crown lease lands within this municipality that are one year in arrears of taxes, and request cancellation of the lease and payment of all outstanding arrears.

**CARRIED.**

**23/21**

**WORKER'S COMPENSATION BOARD**

**SEILSTAD:** That we obtain the minimum coverage required under the Saskatchewan Worker's Compensation Board for all employees and elected officials for 2020.

**CARRIED.**

**24/21**

**GRAVEL HAUL AGREEMENT**

**BROWN:** that the municipality renews it's Gravel Haul Agreement with Thomas Trenching for a two year term with the hauling rate at \$.34/yard mile for the first year and \$.35/ yard mile for the second year.

**CARRIED.**



January 14, 2021

**25/21**

**BUILDING PERMIT 1/21**

**BAKKEN:** that we acknowledge that the Administrator issued Building Permit 1-2021 for Lot 11 Block 6 Plan 102076095.

**CARRIED.**

**26/21**

**ADDITIONAL MUNICIPAL HAIL**

**SEILSTAD:** That the Administrator be authorized to sell Additional Municipal Hail Insurance from the municipal office.

**CARRIED.**

**27/21**

**TAX COLLECTOR/ASSESSOR**

**SHARPEN:** That the Administrator be appointed as the tax collector and assessor for this municipality for 2021.

**CARRIED.**

**28/21**

**BORROWING POWER**

**REED:** That the Reeve and Administrator be authorized to borrow a sum up to an amount not exceeding the 2020 levy at an interest rate of not more than prime plus 1% per annum from the Cornerstone Credit Union for the purpose of meeting the current year's expenditures of the municipality.

**CARRIED.**

**29/21**

**BANKING FACILITY**

**KNUDSON:** That this municipality does their banking for 2021 with the Cornerstone Credit Union Limited Archerwill Branch in Archerwill, Saskatchewan.

**CARRIED.**

**30/21**

**MUNICIPAL SOLICITORS**

**SEILSTAD:** That we appoint the law firm Kapoor, Selnes & Klimm to represent this municipality, and that they be paid a sum of four hundred dollars plus applicable taxes to retain their services for the year 2021.

**CARRIED.**

A handwritten signature in black ink, appearing to be 'MS' followed by a flourish, located in the bottom right corner of the page.

January 14, 2021

31/21

**CORRESPONDANCE:**

**KNUDSON:** That the correspondence, as listed and attached to and forming part of these minutes, having been copied and distributed, now be filed.

**CARRIED.**

32/21

**ADJOURN**

**KNUDSON:** That this meeting adjourn at 2:10 P.M and the next meeting will be February 11, 2021.

**CARRIED.**

Presented to council this 11 day of February, 2021.

  
REEVE

  
ADMINISTRATOR

**CORRESPONDENCE AS COPIED AND DISTRIBUTED TO COUNCIL JANUARY 14,2021.**

- SARM
- Ministry of Government Relations
- Government of Saskatchewan
- SGI
- Clubroot Survey – Crops and Irrigation Branch
- Farm World
- SMHI.
- Wapiti Library Archerwill Branch
- Gravelock
- Ministry of highways
- APSAS