

January 8, 2026

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF
THE RURAL MUNICIPALITY OF BARRIER VALLEY NO. 397
HELD AT THE MUNICIPAL OFFICE 100 MAIN STREET IN
ARCHERWILL ON THURSDAY, JANUARY 8, 2026
COMMENCING AT 9:00 AM**

PRESENT: REEVE Wayne Black, **COUNCILLORS:** Lyle Bakken- Division 1, Marlene Carlson – Division 2, Kent Knudson – Division 3, Richard Bussell – Division 4, Doreen Seilstad – Division 5, Dwayne Sharpen – Division 6 and Don Reed – Division 7; **ADMINISTRATOR:** Glenda Smith and **INTERN** – Shynese Carlson

DELEGATION:

10:00 AM Katey Makohoniuk- Plant Health. Technical Advisor, Division 4
11:30 AM Seeds- Module 2

01/26

FIDELITY BOND

KNUDSON: That record be made of the Administrator duly presenting to the Council the fidelity bond under the Saskatchewan Association of Rural Municipalities fidelity bond self-insurance plan.

CARRIED.

02/26

MINUTES

REED: That the minutes of the regular meeting of council held in the municipal office in Archerwill on Thursday, December 11, 2025, be approved as circulated.

CARRIED.

03/26

STATEMENT OF FINANCIAL ACTIVITY And BANK RECONCILIATION

BUSSELL: That the Statement of Financial Activity and the Bank Reconciliations for the month of December 2025 be accepted as presented.

CARRIED.

04/26

ACCOUNTS:

REED: That the accounts, as listed and attached to, and forming part of these minutes, in amount of \$156,404.06, covered by cheque numbers 13184 - 13228 inclusive, and online release numbers 2025-0060 – 2025-0064, and auto withdrawals 2025-0135 – 2025-0150 inclusive, Payroll 597 – 604, be approved for payment.

CARRIED.

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05/26

NORTH EAST AREA TRANSPORTATION PLANNING COMMITTEE

CARLSON: that the municipality renews its membership to NE Area Transportation Planning Committee.

CARRIED.

06/26

CUSTOM WORK RATES

BUSSELL: That the custom work rates for 2026 be set as follows:

One Hundred and Thirty-five Dollars (\$135.00) per hour for ratepayers and One Hundred and Seventy-five Dollars (\$175.00) per hour for non-ratepayers and Two hundred dollars (\$200.00) for snow trapping for non-ratepayers and a minimum charge of thirty-five Dollars (\$35.00) for any custom work that is fifteen minutes or less with the Grader. That the rate for the tractor and mower be One hundred and twenty-five Dollars (\$125.00) per hour. That the rate for laser transit is twenty-five an hour (\$25.00/hr) plus mileage of employee operating it. That any accounts remaining outstanding after December 31, 2026 will be added to the ratepayer's taxes.

CARRIED.

07/26

COUNCIL RENUMERATION

SHARPEN: That the remuneration for the councilors and reeve be set at One Hundred and Seventy-Five Dollars (\$175.00) per full day, one hundred dollars (\$100.00) per half day for meetings, supervisions or other entrusted or delegated municipal business as set out in the Municipalities Act, as well as reimbursement for meals at cost.

CARRIED.

08/26

MILEAGE RATE

SHARPEN: That the meeting mileage for the Reeve and councilors be set at \$.55 per kilometer necessarily travelled for meetings, supervision or other entrusted or delegated municipal business as set out in Section 82 of the Municipalities Act.

CARRIED.

09/26

CROWN LAND ARREARS

KNUDSON : That we advise Saskatchewan Agriculture and Food of any crown lease lands within this municipality that are one year in arrears of taxes, and request cancellation of the lease and payment of all outstanding arrears.

CARRIED.

10/26

WORKER'S COMPENSATION BOARD

SEILSTAD: That we obtain the minimum coverage required under the Saskatchewan Worker's Compensation Board for all employees and elected officials for 2026.

CARRIED.

11/26

SARM ANNUAL CONVENTION

SEILSTAD: That that the municipality registers Reeve Wayne Black, and Councilor Dwayne Sharpen, Lyle Bakken, for the SARM Annual Convention to take place March 10, 11, & 12, 2026

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in Regina, and that Reeve Wayne Black and Councilor Lyle Bakken will be the voting delegates.

CARRIED.

12/26

DUST CONTROL

SHARPEN: that the municipality informs its ratepayers that we will not be providing dust control in 2026. We have been in contact with commercial applicators that provides this service to our neighboring municipalities. Letters to be sent out to those that had dust control in the past.

CARRIED.

13/26

LAGOON

BLACK: that the municipality informs the contractor (Thomcat) and the engineer (WSP) that there is liquid in the manhole again.

CARRIED.

14/26

EMO- ICS 402- INCIDENT COMMAND SYSTEM FOR EXECUTIVES

CARLSON: that the municipality will be hosting the ICS 402- incident command system for executives on January 21, 2026 at 3pm.

CARRIED.

15/26

SASKTEL NW-08-40-13-W2 to NE-12-40-13-W2.

KNUDSON: that the municipality is in agreement with the SaskTel boring their cable through the road allowance from NW-08-40-13-W2 to NE-12-40-13-W2.

CARRIED.

16/26

OHS REQUIREMENT

CARLSON: that the municipality hosts its own first aid course for our employees. Let the village of Archerwill know if they would like to join.

CARRIED.

19/26

TISDALE SNOW RIDGING

BLACK: that the municipality does snow ridging for the Ministry of Highways- Tisdale Area at the rate of \$200/hr

CARRIED.

20/26

BOARD OF REVISION MOTION BOARD

CARLSON: That pursuant to Subsection 220(1) of The Municipalities Act, the RM of Barrier Valley No. 397 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh. The Chair

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shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED.

21/26

BOARD OF REVISION MOTION BOARD

CARLSON: That pursuant to Subsection 221(1) of The Municipalities Act, the RM of Barrier Valley No. 397 appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. Fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED.

22/26

HOLIDAYS

CARLSON: that administrator Glenda Smith be granted holidays January 20, 2026.

CARRIED.

23/26

ADDITIONAL MUNICIPAL HAIL

SHARPEN: That the Administrator be authorized to sell Additional Municipal Hail Insurance from the municipal office in 2026

CARRIED.

24/26

TAX COLLECTOR/ASSESSOR

REED: That the Administrator be appointed as the tax collector and assessor for this municipality for 2026.

CARRIED.

25/26

BORROWING POWER

BAKKEN: That the Reeve and Administrator be authorized to borrow a sum up to an amount Not exceeding the 2025 levy at an interest rate of not more that prime plus 1% per annum from the Conexus Credit Union for the purpose of meeting the current year's expenditures of the municipality.

CARRIED.

26/26

BANKING FACILITY

KNUDSON: That this municipality does their banking for 2026 with the Conexus Credit Union Limited.

CARRIED.

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27/26

KLIM MCKEE LAW

BUSSELL: that we appoint the law firm Klimm & Mckee to represent this municipality and that they be paid a sum of four hundred sixty plus applicable taxes to retain their services for the year 2026

CARRIED

28/26

CORRESPONDANCE

KNUDSON: That the following correspondence be accepted as presented and filed

- SARM – Annual Convention Details
- Search and Rescue – advertising request
- Ministry of Highways – product haul
- GWP Rodent Products – Newsletter and Price List
- Archerwill Public Library- newsletter

CARRIED.

29/26

ADJOURN

SEILSTAD: That this meeting adjourns at 2:15 P.M. That next council meeting will be February 12, 2026

CARRIED.

Presented to council this ____ day of February, 2025.

REEVE

ADMINISTRATOR